

# Longitudinal Integrated Clerkship (LIC) General Information and Policy Guide

The Florida State University College of Medicine  
Academic Year 2017-18

LIC Calendar AY 2017-18										
5/22 - 5/25	5/26 -	5/29 - 6/9	6/12 - 6/16	6/19 - 10/13	10/16 - 11/10	11/13 - 12/22	12/23 - 1/7	1/8 - 3/30	4/2 - 4/27	
Regional Campus Orientation	CM Orient	Community Medicine	LIC Bootcamp	First Semester	Flex Time 1	Second Semester	Winter Break	Second Semester	Flex Time 2	M4 Year
				Pediatrics		Pediatrics		Pediatrics		
				Family		Family		Family		
				Psychiatry		Psychiatry		Psychiatry		
				Internal		Internal		Internal		
				OBGYN/Surgery		Surgery/OBGYN		Surgery/OBGYN		
Independent Learning	Indep. Learning	Indep. Learning								
3.5 days	1 day	10 days	5 days	17 weeks	4 weeks	6 weeks	16 days	12 weeks	4 weeks	

Students participating in the 6 core clerkships, Community Medicine, Doctoring 3 and Flex Time Electives, as part of the Longitudinal Integrated Curriculum (LIC) are expected to master the same content and complete the same activities as students participating in traditional block clerkships. The primary differences are in clerkship logistics and deadlines. These differences are outlined below:

- 1) **LIC Basics:** The Marianna LIC is designed to provide M3 students an equivalent educational experience to the traditional block clerkship model, but deliver it in a style that lends itself to more continuity over time with both patients, and faculty. **The LIC Academic Year is split into two semesters. The First Semester (aka-“Summer”) will run from Mid-June through Mid-October. The Second Semester (aka –“Fall”) will run from Mid-November through the end of March.** Community Medicine will be included in a 2 week block prior to the start of the First (“Summer”) Semester. The first Flex Time Elective (discussed in detail below) will be delivered in a block fashion upon completion of the first semester, and the second upon completion of the second semester (and all requirements of LIC year).
- 2) **Length of Clerkships:** The Internal Medicine, Family Medicine, Psychiatry, and Pediatrics clerkships will span the entire LIC year. This may be one half day every week, or one whole day every other week. General Surgery and OBGYN will be single semester clerkships that will include two half days per week. One half day will be spent in the office setting, and the other half day in the OR setting.
- 3) **Assessment by Faculty:** Formative assessments will occur for Internal Medicine, Family Medicine, Pediatrics, and Psychiatry every 8-12 weeks during the academic year. Since both OBGYN and Surgery are 18 week clerkships, there will be a formative assessment at the midpoint of each course. The LIC Clerkship Administrator will review with students individually on a regular basis, the assessments of faculty, encounter summaries as reported in Student Academics, project progress, and examination results (both “practice” and NBME clinical subject exam). A final summative assessment for each clerkship will occur at the completion of the requirements of the LIC for specialty.

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- 4) **E\*Value Entries:** Students participating in the LIC will be responsible for entering the same number of total patients, same diagnoses/conditions and same procedures into E\*Value as students participating in traditional block clerkships. Diagnoses are “universal” in that they can be seen and entered on one clerkship and count for another. (For example – bacterial vaginosis diagnosed/treated in Family Medicine can be counted toward GYN numbers needed as well.) Entry of patients, diagnoses/conditions and procedures will be monitored throughout the year, and progress discussed at each formative assessment (above). Students should enter patient encounters on a daily basis. Students will enter ALL encounter data under the course “LIC (Longitudinal Integrated Clerkship)”, while attaching the clerkship faculty with whom they worked for that encounter.
- 5) **Project Submission:** Students participating in the LIC will be responsible for completing the same required projects as students participating in block clerkships. Progress on each project will be monitored and discussed at each formative assessment (above).

## **Internal Medicine, Family Medicine, Psychiatry, and Pediatrics:**

- Any required project that is due at the end of the first week of the clerkship during a traditional block clerkship, will be **due by the end of the 6th week of the LIC.**
- Any required project that is due during the middle of the clerkship (weeks 2-5 of a traditional 6 week clerkship) will be **due by the end of the first semester of the academic year.**
- **Any other required clerkship project—including those typically due at the end of a traditional block clerkship--will be due by the end of the second semester of the academic year.**

## **Surgery and OBGYN:**

- **NOTE: Since Surgery and OBGYN are SEMESTER-long Clerkships – 1 week in a traditional block = 3 LIC weeks. Timelines for submission of projects for these clerkships will need to be adjusted accordingly.**
- **Note: Any project may be completed and turned in at any time before the deadlines above.**

## 6) **NBME Clinical Subject Examinations:**

Students participating in the LIC will have the option to **begin NBME Clinical Subject Examination testing in any of the core clerkships on September 8.** It is strongly suggested that one NBME Exam be completed in September. **Completion of NBME Exams for Surgery or OBGYN taken in the first semester of the year will be required prior to the start of the second semester. Because there are only 3 months of LIC after Winter Break, it is STRONGLY ENCOUAGED that each student take at least 3 exams prior to Winter Break.**

First attempts at all 6 required clerkship NBME Clinical Subject Exams should be completed by March 23, 2018 to allow for potential remediation during the Second Flex

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**Time Block. THIS DATE WILL NOT BE ADJUSTED SO PLEASE PLAN YOUR TESTING SCHEDULES ACCORDINGLY!**

The decision when to take an exam should be made after consultation with the LIC Clerkship Administrator with additional input from other faculty advisors as needed. **The student must request and schedule the examination through the regional campus Student Support Coordinator at least 2 weeks in advance of the planned exam date.** Please be diligent in your scheduling and try not to change testing dates multiple times. This is taxing on both the Regional Campus Staff and the Main Campus Staff who coordinate the testing.

NBME testing of LIC students will occur at the regional campus on days when NBME clinical subject exams are being taken by students completing the traditional block clerkships. These are conducted on the last Friday of those rotations. A list of available test dates for the NBME Exams is included below.

Available LIC Shelf Exam Dates Class of 2018
September 8, 2017
September 22, 2017
October 20, 2017
October 27, 2017
November 3, 2017
November 17, 2017
December 8, 2017
December 15, 2017
January 12, 2018
January 26, 2018
February 9, 2017
February 23, 2018
March 16, 2018
March 23, 2018

**Successful completion of all LIC related coursework and NBME Clinical Subject Exams will be required prior to participating in the Second Flex Time Elective Block.**

- 7) **NBME Practice Exams:** NBME Practice Exams are available for purchase to allow students a chance to gauge their clinical knowledge before an exam. **Please discuss the appropriate use of this resource with Dr. Spence or Speights prior to purchase.**
- 8) **Grades:** Students participating in the LIC are registered in 2 six-month blocks. Students will receive "I" grades at the end of both **First (aka "Summer") and Second (aka "Fall")**

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Semesters, and will receive a final grade for each clerkship at the end of the official Spring Semester.

- 9) **D3:** Most D3 didactic sessions will be facilitated by the LIC Clerkship Administrator at the location of the LIC. Occasionally, students will travel to the Tallahassee Regional Campus for a D3 session. There is no separate clinical Longitudinal Experience requirement for students completing D3 as part of the LIC. Students participating in D3 as part of the LIC will complete both the individual EBM project, and one of the group projects, required by the D3 syllabus.
- 10) **Community Medicine:** Students will be enrolled in Community Medicine during the first 2 weeks of the LIC, and will complete the Community Medicine requirements prior to the start of the LIC Bootcamp and the First Semester. The available agencies from Community Medicine include – Florida Department of Health, Kindred Home Health, Covenant Hospice, and Jackson County Fire and Rescue. **A required Community Medicine presentation will take place in the afternoon of Thursday, June 15.**
- 11) **White Space:** Throughout the year, each student will be assigned three (3) half-day blocks of independent learning or “white space” time per week. White space time is designated for experiential learning (not reading/study time). The idea of white space is to allow the student to somewhat individualize their learning experience while still meeting the rigorous demands of third year. Students will be able to identify and participate in activities within the hospital, or a private physician’s office of their choosing. The Clerkship Administrator will provide guidance as to appropriate activities to fill the time. Students are not limited to one activity per half day, but must spend at least 1 hour in each activity. Acceptable ideas for activities include (but are not limited to) – ER, OR, L&D, Radiology, Lab, Special Care Unit, Nursery, and extended office hours w/ Attending for interesting cases. If there is a question about a potential white space activity, please contact Dr. Spence or Speights.

Documentation of white space activities is expected and required. The activities for each half day will be documented and uploaded to SharePoint. IT will provide each student with a unique portal to enter the data. One report per half day is required. The report may have more than one activity if multiple experiences were done during that half day (e.g. 1-2:30PM in Radiology with Dr. Clark, 2:30 – 5PM in ER with Dr. Harris). Educational time spent with Faculty outside of assigned office and hospital time (e.g. Peds Lectures with Dr. Bosse) will also need to be documented as White Space time. Upload of full white space documentation for each week to SharePoint is required by 5PM on the Sunday following the activity. These documents will be evaluated by the Director of Rural Medical Education weekly for appropriateness, and completeness.

**White Space on Surgery/OB Operative Days:** There is a half day of white space built into the schedule following OR days for Surgery and OBGYN. This is to allow flexibility for students to complete all operative cases scheduled that day. If the operative cases

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encompass the entire white space afternoon, it should be documented as such. If cases are completed prior to the end of the day, the student should engage in another activity to fill the remainder of the four-hour white space block for that day.

- 12) **LIC Bootcamp:** LIC students will attend orientation at the Tallahassee Regional Campus during the designated orientation week. On Monday June 12, 2017, students will meet Dr. Speights for LIC Bootcamp at Jackson Hospital. Bootcamp is an intensive orientation to the hospital and the LIC curriculum. During the week, students will practice taking history and performing physical examinations on hospitalized patients under the supervision of Faculty.

Each morning there will be a “morning report”, during which the students will give presentations, and practice assessment and plan skills. Skills labs including - Foley catheter placement, IV starts, suturing/knot tying, prescription writing, EMR documentation, sterile technique and basic fetal monitoring will also be covered. The goal of Bootcamp, is to give each student the basic skills they need to navigate the LIC curriculum.

- 13) **Flex Time Electives:** Due to the layout of the LIC, flex time will be handled differently than at other regional campuses. Flex Time will be offered as two blocks. The first will run from October 16 – November 10, 2017. The second block will run from April 2-27, 2018. Along with any clerkship specific prerequisites in place for electives, there are LIC specific requirements that must be met prior to beginning flex time. These include:

- a. All LIC related coursework (including evaluations) and projects must be completed prior to involvement in the second Flex Time Block.
- b. All NBME Clinical Subject Examinations must be completed and passed.
  - i. If a student has not successfully completed all exams, Flex Time must be used to remediate the deficiency.

Flex Time Electives can be taken in Marianna or Tallahassee, based on the interests of the student, and the availability of electives at the regional campus. If the student has chosen a 4<sup>th</sup> year campus other than Tallahassee, special consultation with that Regional Campus Dean may allow electives to be taken at that campus.